

The Reservoir High School
2008-2009
Music Department
Parent/Student Handbook





Reservoir High School Music Achievements 2007 – 2008

Marching Band: USSBA

- First Place, Maryland State Championship, Class IV
- Fourth Place, National Championship, Class IV

All-State Participants

The following students were selected to participate in the Maryland All-State Honor Ensembles:

- William Nham — Junior All-State Orchestra, Violin
- Danni Tang — All-State Orchestra, Violin
- Kristin Chamberlin — All-State Band, Horn
- Jeff Kirkpatrick — All-State Band, Trumpet
- Jennifer Schiller — All-State Band, Percussion
- Brian Schuler — All-State Band, Bass
- Garth Taylor — All-State Band, French Horn
- Sha'neisha Brown — All-State Senior High Women's Choir, Alto
- Matt Hill — All-State Senior High Mixed Choir, Tenor
- Colin Parker — All-State Senior High Mixed Choir, Tenor
- Matt Summers — All-State Senior High Mixed Choir, Tenor

Festival 2008, Virginia Beach, VA

Ensemble Awards

- Concert Band, 1st place - Superior Rating
- Symphonic Band, 1st place - Superior Rating
- Jazz Band, 1st place - Superior Rating
- Orchestra, 1st place - Superior Rating
- Concert Choir, 1st place - Superior Rating
- Madrigals, 1st place - Superior Rating
- Women's Choir, 1st place - Superior Rating
- Men's Choir, 1st place - Superior Rating

Outstanding Achievements

- Best Overall Jazz Ensemble Brass Section and Rhythm Section
- Best Choral Accompaniment - Daniel Brennan and Ryan Dorson
- Most Outstanding Orchestra Soloist - Rachelle Martino and Morgan Dice
- Most Outstanding Band Soloist - Christina Han, Kristin Chamberlin, and Saya Higuchi
- Most Outstanding Choral Soloist - Matt Hill and Matt Summers

Awards, regardless of group size or division

- Best Overall Concert Band - Symphonic Band
- Best Overall Jazz Band - Jazz Band
- Best Overall Choir - Concert Choir

Grand Champion Awards were presented to the Choir, Band, and Orchestra for receiving the highest overall score of two performances averaged together. **This award also came with a plaque presented to Dr. Greg Knauf, Mr. Matthew Dubbs, and Mr. Colin O' Bryan for "Notable Distinction in Music Education."**



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I. MUSIC DEPARTMENT INTRODUCTION



Dear Parents and Students,

Welcome to the RESERVOIR HIGH SCHOOL Music Department. We are at the beginning of our promising and music-filled year. As members of the superior Reservoir High School Music Department you have not only joined a group of individuals passionate about music knowledge, but you have joined a family as well. This unit strives to work together harmoniously and enjoy their collective experiences.

Our goal for the Music Department is to reach the highest level of perfection possible. Through this course, each and every student will build amazing talent, character, and a superior passion for music. Our school-wide theme, “*Choosing Civility*” will be represented in the Music Department to the highest degree. We welcome you to the RHS Music Department. Remember we’re here to expand music skills and character, not plastic trophies.

Sincerely,

Mr. Matthew Dubbs

Dr. Greg Knauf

Mr. Colin O'Bryan

Reservoir High School Music Department

1155 Scaggsville Road Fulton, MD 20759

410.888.8864 Music Office 410.888.8849 Fax

**MUSIC DEPARTMENT STAFF**

Mr. Matthew Dubbs	Director of Bands	matt_dubbs@hcpss.org
Dr. Greg Knauf	Director of Choral Groups	gknauf@hcpss.org
Mr. Colin O'Bryan	Orchestral Director	colin_o'bryan@hcpss.org
Department telephone/FAX		410.888.8864
Music Department Website	http://rhsmusic.wikispaces.com	

LIST OF STUDENT REPRESENTATIVES

For additional information, or answers to questions, do not hesitate to call the following individuals:

Band

Section	Student Name	Telephone	Section	Student Name	Telephone
Piccolo	Seul Kang	301-317-1172	Tuba	Matthew Summers	301-362-9894
Clarinet	Matthew Seiger	301-604-1680	Battery	Dolapo Olugbile	301-725-4483
Saxophone	Sean Hoe	301-369-4343	Pit	Erin Delong	301-776-0048
Trumpet	Timothy Lee	301-498-0792	Drum Majors	Joseph Koh	301-317-9615
Mellophone	Ben Han	301-362-2303		Veronica Son	301-362-9010
Trombones/ Baritones	Daniel Meiners	301-776-0380	Color Guard Guard	Sheila Kim	301-535-8476

Chorus/Madrigals (write in)

Section	Student Name	Email or Telephone

Orchestra

Section	Student Name	Email
First Violin	Annie Park	x3anniex@yahoo.com
Second Violin	Eric Schuler	schuler_e_m@yahoo.com
Viola	Julia Wong	juliawong10@hotmail.com
Cello	Josh Ro	joshuaro001@gmail.com
Bass	Dan Brennan	teddanbren@yahoo.com



II. DEPARTMENTAL INFORMATION & PROCEDURES

RESERVOIR HIGH SCHOOL MUSIC COURSE OFFERINGS

The following courses are offered for credit. Registration for these courses is completed in the spring for the following school year. Specific requirements or auditions may be required for some courses. Please refer to the HCPSS Course of Studies Guide for further information.

INSTRUMENTAL MUSIC

Concert Band
Symphonic Band
Percussion Ensemble
Orchestra

CHORAL MUSIC

Concert Choir
Madrigals

GENERAL MUSIC

Guitar
Music Theory
Music Technology
Piano

EXTRA-CURRICULAR MUSIC ENSEMBLES

The following ensembles are offered as extra-curricular activities and are non-credit. These ensembles meet outside of the regular school day or at lunchtime. Offerings in this category are based on student interest and are re-evaluated yearly. There is a participation fee associated with some of these activities. (See section on Financial Information)

INSTRUMENTAL MUSIC

Marching Band*
MB Color Guard
Indoor Drumline
Winter Guard
Jazz Ensemble

CHORAL MUSIC

Lunch Choir
Women's Choir
Men's Choir

* - Required of all Symphonic Band Members

DESCRIPTION OF EXTRA CURRICULAR ENSEMBLES

Women's & Men's Choir

Women's Choir and Men's Choir are extracurricular vocal ensembles currently open to anyone interested. Both choirs will perform a diverse repertoire of music from classical to pop at each concert and on the spring trip. Men's Choir will normally meet on Tuesdays after school approximately from 2:20-3:00. When the men's section from Concert Choir has sectionals on Tuesdays, the Men's Choir will meet directly afterwards. Women's Choir meets regularly after Concert Choir rehearsals/sectionals on Wednesdays approximately from 3:45-4:30. Attendance at rehearsals is mandatory in order to perform at the concerts.



Lunch Choir

Students currently enrolled in another performance based music class can seek permission to perform with the Concert Choir from Dr. Knauf via the Lunch Choir option. Once permission is granted, students will eat lunch in the choir room during their period 4A lunch shift while participating in the Concert Choir rehearsal. Attendance at both the lunch shift and during after school rehearsals will be closely monitored for students to continue their Concert Choir participation.

Jazz Ensemble

An audition-based extra-curricular ensemble that rehearses one night a week on Tuesdays from 6:30pm-9pm starting around early November and continuing until the Spring Concert in May. Instruments needed are saxophones, trombones, trumpets, and rhythm section (piano, string or electric bass, guitar, drum set, and auxiliary percussion). Traditionally this is an ensemble around 18 to 20 members (5 saxophones, 4 trombones, 4 trumpets, and 5 rhythm section). Auditions take place after school between Mid to Late October.

Winter Guard

An opportunity for students to work on dance and equipment (flag, saber, and rifles) routines to recorded music. Season runs from the end of Marching Band to Mid April. During the season the Winter Guard will participate in several competitions throughout the winter season. Rehearsals schedule is still being finalized, but normally rehearses twice a week in the evenings. No experience needed just dedicated hard working students.

Marching Band Color Guard

The Color Guard is the visual program to the Marching Band. Auditions occur in Mid to Late May and rehearses weekly throughout the summer as well as Marching Band Camp (prior to school starting) and throughout the Fall Marching Band season.

Indoor Drumline

Offered in past years, but at this time we are not sure if we will be able to find a sponsor for the Indoor Drumline. If offered, the group will follow the same rehearsal plan and performances as the Winter Guard.



SYLLABUS AND GRADING POLICIES:

Mr. Dubbs, Mr. O'Bryan and Dr. Knauf

Objectives

The goals of our courses are to develop instrumental and vocal music technique; increase knowledge of musical terminology, style, theory, and history; and to strengthen the musical reading and listening skills of each individual performer. These goals will be met through ensemble and solo discovery of a variety of musical genres, periods, and cultures in rehearsals and performances as well as through class ear training. In addition to the development of musical abilities, it is hoped that through active participation in the class and music program in general, students will develop positive attitudes toward themselves and others and a strong spirit of cooperation.

Materials Needed

- Pencil
- Assigned music and folder
- Textbook, if assigned

Class Expectations

- **RESPECT** should be shown to each and every member in the ensemble, to student leaders, and to the director; we work as a team towards the goal of creating excellent music! Support and encourage each other in every way possible.
- Be seated in your assigned seat with music, instrument and pencil out, and warming up by the sound of the bell.
- Stay on task: Be prepared with your music open to the correct page during rehearsal, even if your section is not rehearsing at that moment. Take the time to air and finger the notes as others are playing through a section of music.
- Listen to directions, even if your section is not playing.
- Maintain proper posture when rehearsing. Feel free to slouch at any other time!
- NO food or drink in the music suite. Water bottles are allowed.
- No gum. Please discard gum before you enter any of the rehearsal rooms.
- The RHS Cell Phone, Disc Man, Walk Man, headphones, and hat policy will be enforced. The use or display of these items during the school day is PROHIBITED, and they will be confiscated and turned in to the front office.
- If you forget your instrument or music, understand that points will be taken off your grade as well as the student is still expected to participate in all non-playing activities during rehearsal. This includes physical, non-playing warm-ups and following and marking the music. Sleeping, reading, or doing other homework will not be allowed. If you are too sick to participate, you will be sent to the nurse and be given an excused absence, for which you must make up any missed work.



- Music is the property of the school; keep it in the best possible condition. The student will be responsible for the cost of replacing any lost or damaged music.

Attendance

- Attendance is required at every rehearsal of the ensemble, whether during the regular class period or during afternoon/evening rehearsals. If you know you will be absent for a specific rehearsal for a legitimate reason, please notify your director as far in advance as possible. You are responsible for learning any material covered and making up any work assigned.
- If you have more than two unexcused absences from after school rehearsals leading up to a concert, you may not be able to perform in that concert, severely affecting your quarterly grade, and you may be removed from participating in the Spring Trip.
- Attendance at rehearsals during concert weeks is mandatory. If you miss a rehearsal during a concert week, except in emergency or religious situations, you will not be permitted to sing in the concert; you will still be expected to attend the concert, but will not be allowed to perform.
- Attendance at all performances is mandatory. If you know you will be absent from a concert for an approved reason, your Director must receive a written note from your parents at least one week in advance. Failure to do so will result in a lowering of your performance grade. **Unexcused absence from a performance will severely affect your quarterly grade.**

Lateness

Students must be in their assigned seats with a pencil in hand and their music out by the sound of the late bell. Rehearsal points will be deducted for any lateness in addition to the following penalties:

First Violation	Verbal Warning, student/teacher
Second Violation	Break detention, phone call to parent
Third Violation	After school detention
Fourth Violation	Referral to administrator for 6:45 am detention

Disciplinary Policy

It is the expectation that each student in the ensemble participates and contributes in a positive manner. A student, who creates disruptions, behaves in a negative or non-courteous manner to any fellow student or the director, or fails to follow the class expectations will earn the following consequences:

First Violation	Verbal Warning, student/teacher
Second Violation	Removal from the rehearsal area, 0 points earned



Third Violation

After school detention, phone call to parent

Fourth Violation

Referral to administrator

Grading Policy

I.	Performances	30%*
II.	Rehearsal Skills	50%
III.	Assignments, Quizzes, Tests	20%

* - In quarters where no performance occurs, grading will be based upon Rehearsal skills (60%) and Assignments (40%)

I. Performances

Up to 100 points will be earned for each concert, and up to 50 points will be earned for each dress rehearsal. Points will be deducted for tardiness to concerts and rehearsals, for leaving a concert early, or for improper concert etiquette.

Attendance for the ENTIRE duration of all concerts is MANDATORY.

II. Rehearsal Skills

Students will earn up to 10 points per rehearsal, based upon the following rubric:

Points earned	Rehearsal Skills
10	<u>Student is on time.</u> <u>Excellent participation.</u> <u>Excellent preparation: has music and pencil.†</u>
9	Excused tardy with excellent participation. Excellent preparation: has music and pencil.
7-8	Unexcused tardy with excellent participation OR Good participation overall Fair preparation: no pencil Chewing gum, or eating food (except for lunch choir)
5-6	Poor preparation: no music Fair participation
1-4	Student is unprepared: no music or pencil Poor participation
0	Lack of participation Student is absent (excused absence can be made up, unexcused absence cannot be made up)

† - Preparation also includes meeting "TURN IN" deadlines, and participation also includes non-musical band responsibilities.



III. Assignments, Quizzes, Tests

Points will be earned for any work assigned, including, but not limited to:

- Pencil checks
- Part checks
- Score markings
- Music theory
- Filled out and signed Practice Charts
- Concert reviews
- BCRs/ECRs/Journal entries
- Practicing at home

Unless otherwise directed by your director, students should complete work individually. Refer to the Academic Honor Code for more information regarding cheating and plagiarism.

Grading Scale

90 – 100 %	= A
80 – 89 %	= B
70 – 79 %	= C
60 – 69 %	= D
0 – 59 %	= E

The highest grades will be earned by hard-working and committed students; i.e., those who demonstrate leadership and personal integrity through behavior, posture, effort, and a positive attitude. Because this is a performance-based class, it is expected that students will devote time outside of school for rehearsals, practice, and performances. The director always maintains the right to remove any student from a performance if the student's skills limit the effectiveness of that performance.

Additionally Scheduled Rehearsals for Concerts

As the concerts and adjudications draw closer it will be necessary to add after school or evening rehearsals. Directors will provide a rehearsal schedule to the student for each performing group. Rehearsals that have already been scheduled by the start of the school year are included in the enclosed calendar. The attendance policy applies to all rehearsals.

PARTICIPATION FEES

A Yearly Participation Fee is required for all music students participating in an ensemble to cover the high cost of music, uniform cleaning, and festival transportation. Students must pay the fee associated with the groups to which they are members. The \$10 participation fee is required for a student participating in any one or all of Symphonic Band, Orchestra, Concert Choir, Lunch Choir, Women's Choir, Men's Choir, or Jazz Band. The \$25 participation fee is required for a student participating in any one of Marching Band, Marching Band Color Guard, or Madrigals. The minimum participation fee is \$10; maximum is \$60. The Participation Fees are summarized as follows:



Reservoir High School Music

2008-2009

\$10 FEE

Symphonic Band
Orchestra
Concert Choir
Lunch Choir
Jazz Band
Women's Choir
Men's Choir

\$25 FEE

Marching Band
Marching Band Color Guard
Madrigals

Money Collection Procedures

For security, checks are the preferred method of payment for all class fees, uniform costs, fundraising, etc.

1. Please make all checks payable to: **RHS Music Boosters**.
2. Please include your student's name under memo on the check.
3. Please put your check and any required forms in a sealed business envelope with the student's name and purpose for payment on the outside of the envelope.
4. Students should deposit the envelope in the drop box located in the music office.

Student Service Hours Requirement in Music

All students participating in the music program at Reservoir HS are required to perform **12 hours** of service yearly to the department. Hours are awarded for participation in concert set-ups and takedowns, car washes and other large group fundraisers, assistance with All-State, and many other opportunities throughout the year. Directors will notify students of Service Hour Opportunities each year. Students will only be able to earn up to six (6) hours per semester (Semester I – 1st and 2nd Marking Periods, Semester II – 3rd and 4th Marking Periods).

ADVANCED INDIVIDUAL AND GROUP PERFORMANCE OPPORTUNITIES

All-State, Junior and Senior Level

Students are encouraged to audition for the Maryland All State performing ensembles (Concert Band, Jazz Band, Orchestra, Mixed Chorus, & Women's Chorus). These honor ensembles are selected for the best and most talented students throughout the State. Even if students are not selected for the various ensembles, the growth and experience factors from preparing for a live audition, performing in front of judges, as well as the growth of technique is tremendous.

Forms are due to your director by September 22nd to be mailed by Sept. 25th.



County Choral and Instrumental Festivals

In early February, the Howard County School System hosts a Solo and Ensemble Festival for instrumental students at Mt. Hebron HS. This is again another opportunity for students to grow musically by performing a solo (with piano accompaniment) or in a varying sized ensemble. Students interested will receive more information about this event prior to the Winter Break with a deadline of forms and money upon returning to school following the break.

Marching Band: USSBA Competitions

Throughout the fall marching band season, the band will participate in several United States Scholastic Band Association (USSBA) competitions. The band needs to sell a certain number of tickets per competition, guaranteeing their participation in the competitions. Our devoted marching band family and friends should pre-order tickets through the Music Department. Ticket prices vary with the competition, and we do not receive prices or tickets until approximately a week before the competition. So, get your tickets early, guarantee your seats, and support the marching gators!

Music Department: Trip-related Festival and Competitions

Howard County hosts its own local Music Festival during which each music ensemble is afforded the opportunity to compete locally among other county high school groups. Each director will post the schedule for his respective music group(s) local competition. Parents are needed to chaperone each group and are asked to attend the festivals to show support of RHS Music.

Each year the Reservoir High School Music Department embarks on an educational journey to compete against other schools. Historically, our music department travels with the greatest number of performing ensembles. In year's past, each ensemble has been awarded a score of "good" or "excellent" by the judges.

Additionally, this trip provides an opportunity for team building and camaraderie as well as outright FUN! The group has traveled to cities and places such as Disney World, Myrtle Beach, Atlanta, Boston, Epcot Center, Universal Studios, and the Magic Kingdom.

The cost for this annual trip is borne by the individual students. The student may participate in any of the "shared fundraisers" to assist in raising funds towards the cost of this trip.

Parent chaperones are needed for this trip. It is also possible to attend the trip and festivities as a "tagalong".

See Section V of this Handbook for more details about the Spring Trip.



III. UNIFORM AND COSTUMING INFORMATION

CONCERT ATTIRE

Symphonic Band, Concert Band, Orchestra, and Concert Choir wear the same performance attire. It is as follows:

WOMEN

Black Concert Dress*
Closed toe black dress shoes (1-2 inch heel required)⁺
Black stockings or knee highs (no socks or colored hose)⁺
Conservative jewelry (no unusually large earrings, necklaces, etc.)
Hair accessories must be neutral in color or black

* These items must be purchased through the music department and will belong to the student to use each year

⁺ These items are to be provided by the student.

^{**}The tux jacket will be fitted to the student and on loan for the school year. This item must be cleaned and returned following the Spring Concert.

MEN

White Tuxedo Shirt with studs*
Black Tie and Cummerbund*
Black Tuxedo Jacket**
Black Tuxedo Pants**
Black Dress Shoes (no tennis shoes or boots)⁺
Black Socks⁺

MARCHING BAND UNIFORM

Complete Marching Band Uniform**
White MB Shoes*

Gloves*
White Socks⁺

* These items must be purchased through the music department and will belong to the student to use each year.

⁺ These items are to be provided by the student.

^{**} Provided by RHS Music Department

Marching Band Shoes/Gloves

In order for the group to look like the Reservoir Marching Band, we must look sharp, precise, and uniform. Although each student is provided with his/her uniform jacket and pants, items as shoes and gloves can not be provided. Arrangements have been made through a private vendor to supply marching shoes and gloves for our students at a discounted price. CB Enterprises, Inc. will be at Reservoir High School during Band Camp to take shoe/glove fittings and orders.

Shoes \$28.00*

Gloves \$2.00* per pair (It is recommended that each student purchases 2 pair of gloves)

* - These prices are only good for the fitting day. Orders placed after this date will be subject to shipping and handling charges.

**MADRIGAL COSTUMES****WOMEN**

Dress
Slip
Shoes
Stockings

MEN

Pants
Top
Vest, if needed
Hat
Shoes/socks

Madrigal costumes are provided by the Music Department. Students are responsible for upkeep of the uniform as well as responsible for all items to be returned to proper condition to the Music Department at the end of the year.

JAZZ BAND ATTIRE

MEN: Consists of a dress shirt and tie with dress pants, colored socks, and dress shoes. Suit jackets or sport coats are encouraged but are not required.

WOMEN: Dressy outfit of your choosing. Outfit can consist of dress slacks and dress top, actual dress, or dress skirt with top including dress shoes.

CARE OF UNIFORMS AND COSTUMING

Along with the fee, students are responsible for the care of the uniform. Care includes:

Men's Concert Dress Requirements and Care Instructions

1. All shirts should be clean and pressed prior to performance. Wear a PLAIN WHITE undershirt with your tuxedo shirt.
2. You must wear black dress shoes. Boots and tennis shoes are not acceptable concert attire.
3. You must wear solid black socks.
4. Hair should be neat and trim. If you are thinking of dyeing it blue, wait until after the concert. The audience should be focused on the music, not the Mohawk.
5. Do not tie the cummerbunds or bow tie straps. Use the buckles. Safety pins may be used if needed provided they cannot be seen.
6. When not being worn, tuxedo jackets should be kept on the hanger to retain their shape. Pants will be hemmed prior to issue. Pant hems are to be HAND SEWN ONLY. *The use of adhesive materials, glue, "stitch witchery" or machine stitching is NOT allowed.*
7. DO NOT CUT THE FABRIC.
8. The tuxedo pants are machine washable. Check the label carefully. Cold water, Woolite, gentle cycle, and hang to dry.



9. BE CAREFUL with your concert attire. You are responsible for replacement. Ask questions to avoid costly mistakes.

Women's Concert Dress and Care Instructions

1. Dresses are to be hemmed and pressed prior to performance. You are responsible for your hemming. Skirt hems are to be HAND SEWN ONLY. The use of adhesive materials, glue, or safety pins is NOT allowed. Pin the hem while wearing your dress shoes. Skirts should be one to two inches off the floor to avoid tripping. HINT: If you are unfamiliar with hemming, your local dry cleaner may provide this service for a nominal fee.
2. You must wear black, closed-toe dress shoes with a 1" or up to 2" heel. No flats, open-toed, or overly high-heeled shoes are allowed. Remember, this is the concert dress standard.
3. You MUST wear black stockings. You may wear black knee high stockings if you choose instead of pantyhose. You cannot wear socks or be bare legged.
4. Jewelry should be conservative. Again, you are part of a group. Large necklaces and highly visible earrings detract from the look. Bracelets should also be kept conservative.
5. Hair should be styled and off the face. See #4 in *Men's Dress and Care Instructions* above.
6. Stage lighting causes faces to look pale and washed out. Makeup, though not required, will enhance your appearance. Blush, lipstick, eyeliner and mascara are basics for stage performance.

Marching Band Uniform Care Instructions

The Marching Band uniforms will need to be periodically dry-cleaned throughout the season. The Marching Band Uniform Fee includes the cost of cleaning. Please contact the Marching Band Uniform committee chair about arrangements for cleaning.

REPAIR/REPLACEMENT COSTS FOR LOST OR MISSING COSTUMING

Schools issued uniforms and costuming are the responsibility of the student. They are to be kept in excellent condition, maintained as outlined in the handbook, and turned in at the end of the school year. Items that are not returned or are returned in poor condition will result in a replacement charge being assessed to the student. Charges for repair/replacement of these items are listed below.

**Replacement Costs**

Each part of the Marching Band uniform has a specific replacement cost:

ITEM	COST
Plume (9" long)	\$15.00
Shako (hat) with box	\$49.00
Gauntlets	\$20.00
Vestee	\$30.00

ITEM	COST
Jacket	\$300.00
White Bibbers	\$120.00
Blue trousers	\$140.00
Garment Bag	\$16.00

The replacement costs for SWE, Concert Band, Orchestra and Choral uniforms are:

ITEM	COST
Dress	\$55.00
Tuxedo Pants	\$40.00
Tuxedo Jacket	\$80.00

ITEM	COST
Tie (men only)	\$8.00
Cummerbund (men only)	\$12.00

Replacement costs for the remaining groups are approximate based on yearly inflation:

ITEM	COST
Madrigal costumes	\$400.00

Additional Costs

For students involved in Marching Band, not included in the uniform fee, but required to be purchased by each student:

ITEM	COST
Gloves	\$2.00
White Shoes	\$28.00

Payment of fees

Any fees charged for missing or damaged uniforms or costuming must be paid before graduating.



IV. MUSIC BOOSTERS

WELCOME TO RESERVOIR HIGH SCHOOL MUSIC!!

We warmly welcome you to the Reservoir High School Music Boosters, an organization that provides the financial backing, logistical assistance, and activity planning that enables our music students and faculty to continue their truly outstanding heritage. We strive to support every element of the department at every level, and we need and appreciate the involvement of parents and families in whatever roles you can fill.



The Reservoir High School Music Boosters is an entirely separate organization from the Reservoir High School Boosters that supports the athletic departments and activities at the high school. The articles of incorporation, by-laws, tax-exempt status, budgets, and other related documents are on file and available to the public in the Music Office.

This year brings changes in our staff and programs, and the Music Boosters have an exciting opportunity to help continue old traditions and establish new ones. Without doubt, our students will first and foremost uphold Reservoir's tradition of excellence in performance as well as strong character, maturity, and personal responsibility everyday and everywhere, both on stage and off. Our students are able to excel thanks to the loving guidance and support of their teachers and school administrators, as well as the Music Boosters.

Please join us for our meetings held the second Monday of each month from August through June at 7:30 pm in the RHS Music Suite. Review the committees listed in this handbook and contact me or a chairperson to volunteer. Plan to attend the various events and activities we hold in support the students.

Read our e-mails, subscribe to eSchoolNewsletter and visit our website, <http://rhsmusic.wikispaces.com>. Take every opportunity to join us in our activities. The Reservoir Music Department is a great source of pride to the school community and our dedicated instructors and students deserve our utmost support.

Please keep informed and get involved. We hope to see you soon and often.

Sincerely,

Robert Dice

President

Reservoir High School Music Boosters, Inc.

The RHS Music Boosters purpose is to support the RHS Music Department above and beyond the funding provided by the Howard County Public School System.



RESERVOIR HIGH SCHOOL MUSIC BOOSTER, INC.

2008-2009 Board of Directors

President	Robert Dice	410-971-4015	rdice@jhmi.edu
Vice President	Christine Mitchell	301-725-5574	Christine_M_Mitchell@mcpsmd.org
Treasurer	Leo Garcia	443-745-7831	lvtgarcia@verizon.net
Secretary	Scott Schiller	301-776-1187	sschiller@comcast.net

RESERVOIR HIGH SCHOOL MUSIC BOOSTER 2008-2009 MEETINGS

General Meetings

There are three general meetings held throughout the year. They are held in September, January and May. Please consult the calendar for specific dates. The budget and overall fundraising plan for the year will be presented at the September meeting and the final vote on the budget will occur at this time. The January meeting will be an opportunity to review accomplishments and upcoming events. The meeting in May is held to elect and install the new board of directors.

Monthly Meetings

The RHS Music Booster board of directors will meet usually on the second Monday of the month to review fundraising and other committee activities. Attendance at these meetings by the entire music department family is strongly encouraged.

RESERVOIR HIGH SCHOOL MUSIC BOOSTER COMMUNICATIONS

Web page: <http://rhsmusic.wikispace.com>

Mail list: **rhsmusic@yahoogroups.com** Anyone can send emails to this list serve. It is a moderated email list; only emails pertinent to RHS Music will be approved and broadcast to the RHS Music community.

Email is our primary means of communication. To automatically subscribe to the RHS Music email list, send a blank email to **rhsmusic-subscribe@yahoogroups.com**

When your student has graduated, feel free to unsubscribe from the email list by sending a blank email to **rhsmusic-unsubscribe@yahoogroups.com**. Plans are in the making for a RHS Music Alumnus email list. This email list will broadcast news and information pertinent to alumni events. We thank you for your years of support to RHS MUSIC!!



PROGRAMS AND ACTIVITIES

The next table provides a description most of the programs and activities supported by the Music Boosters and gives a general sense of when the activities occur. The second table lists the same set of activities and identifies the committee chair – where one exists – for those activities that have a standing committee.

Program/Activity	Time of Year or Commitment	Description
Fund Raising / Fund Raising Events		
Advertising/Patron Ads	Sep/Oct/Nov	Solicit business ads and patron ads (Note Club) for concert programs
Art Auction	Feb/Mar	Plan event; solicit Silent Auction items
Car Wash	Aug/Sep; Apr - Jun	Set up/tear down; advertisements; monitor event
Dinner Raffle	Mar thru May	Obtain tickets; facilitate ticket sales with students; involves some time during school day
Fruit Sales	Nov/Dec/Jan	Contact person for fruit sales; coordinate delivery/distribution
March-a-thon	Aug thru Sep	Coordinate annual March-a-thon (sponsors for miles marched during MB Camp); should be available during MB Camp
MB Spaghetti Dinner	Aug	Plan dinner for end-of-MB Camp celebration (MB debut to follow)
Musical Madness 5K	May	Help with planning, solicit sponsors, assist on race day
Pizza & Pretzel Sales	Sep	Contact person for pizza/pretzel sales; coordinate delivery/distribution
Pops Concert	Feb	Plan event (desserts and ticket sales)
SchoolPop.com	All year	Online purchasing program that provides discounts which can be applied to individual student accounts
Sub Sales	Jan	Plan event - types of subs, purchase necessary items and foodstuffs; assist with sales, construction, distribution
Ways & Means Committee *	All year	Assist budget committee; consultant to Board about fund raising activities
Marching Band Support		
Baking/Cooking	As needed	Bake or cook dinners such as 2nd week of MB Camp, Spaghetti Dinner, etc.
Chaperones	All year	Escort students to local venues: MB competitions, county festivals
MB Banquet	Nov	Plan end-of-MB celebration dinner (awards to follow)



Reservoir High School Music

2008-2009

Program/Activity	Time of Year or Commitment	Description
MB Camp Dinners	Aug	Coordinate/cook dinners for MB staff during second week of MB Camp
MB Camp Prep	Aug	Prepare back parking lot - repainting, removing debris, repairing ropes/posts
MB Pit Crew	Sep thru Nov	Assist with making MB props; help with truck loading layout; assist with loading/unloading truck for MB competitions; moving MB/pit equipment to/from field; does involve physical labor
MB Ticket Sales	Sep thru Nov	Be available prior to MB competitions to sell tickets to parents/friends/family
Movie Night	July	Summer movie night based on Marching Band theme
Sewing (color guard, multiple)	Sep/Oct/Nov/Dec	Sew flags or other needs (CG); sew costumes (Mads)
Uniforms - MB	Aug thru Nov	Inventory; ensure all students have necessary attire; be available prior to competitions for last minute repairs; end-of-season return/inventory
Concert / Performance Support		
Awards Night Banquet	May	Plan dinner for end-of-year celebration (awards to follow)
Baking/Cooking	As needed	Bake or cook dinners such as 2nd week of MB Camp, Spaghetti Dinner, etc.
Chaperones	All year	Escort students to local venues: MB competitions, county festivals
Concert Concessions	Dec/May	Help with concession stand during concerts
Concert Ticket Sales	Dec/May	Sell tickets in Box Office for concerts
Concert Stage Arrangement	Dec/May	Set up/re-arrange/tear down stage arrangements with student support
Concert Stage Decoration	Dec/May	Set up/tear down stage decorations
Concert Program	Dec/May	Facilitate program (ads, patrons) with directors; get to/retrieve from printer
Concert Recording	Dec/May	Assist with recording songs for CD Production
Sewing (madrigals, multiple)	Sep/Oct/Nov/Dec	Sew flags or other needs (CG); sew costumes (Mads)
Uniforms - Concert attire	pre-Dec/pre-May	Ensure all students have necessary attire; be available prior to concerts for last minute repairs; inventory



Reservoir High School Music

2008-2009

Program/Activity	Time of Year or Commitment	Description
Uniforms - Madrigals	pre-Dec/pre-May	Ensure all students have necessary attire; be available prior to concerts for last minute repairs; inventory
General Booster / Administrative Support		
Alumni Relations	All year	Manage email listserve; facilitate database to maintain contact with alumni
Budget Committee*	May thru Sep	Devise budget, submit for approval in Sep
Music CD Production	May	Compile and publish end-of-year music CDs
Handbook	Aug thru Sep	Compile and publish beginning-of-year Parent Handbook
Nominating Committee*	Spring	Solicit for elected officers for following year's board (president, VP, treasurer, secretary)
Public Relations & Communications	All year	Advertise events to local papers
Scholarship Committee*	Spring	Accept applications and award monetary scholarships to graduating seniors
Spirit Wear	All year	Determine needs, manage inventory, help with sales or orders for RHS Music spirit wear
Volunteers	All year	Assist chairs to obtain additional helpers as needed
Webmaster	All year	Facilitate website

* - By-Law required committees



Committees and Chairs[#]

Program/Activity	Committee Chair	Phone	Email
Fund Raising / Fund Raising Events			
Advertising/Patron Ads	Robert Dice	410-971-4015	rdice@jhmi.edu
Art Auction			
Car Wash	Leo Garcia	443-745-7831	lvtgarcia@verizon.net
Dinner Raffle	Monta Gordon		
Fruit Sales	John Lee	443-745-5314	john@carter-lee.com
March-a-thon	Scott Schiller	301-776-1187	sschiller@comcast.net
MB Spaghetti Dinner	Yvonne Shea	301-704-6807	YShea@cc.nih.gov
Musical Madness 5K	Greg Schuler	301-604-7397	schuler_g_d@yahoo.com
Pizza & Pretzel Sales	Barb & Dave Sherry	301-776-9880	dnbsberry@comcast.net
Pops Concert	Cheryl Ruffa	301-483-8157	cherylruffa@verizon.net
SchoolPop.com			
Sub Sales	David Meiners	301-776-0380	DMeiners@manekin.com
Ways & Means Committee*	John Lee	443-745-5314	john@carter-lee.com
Marching Band Support			
Baking/Cooking			
Chaperones (multiple)			
MB Banquet	Bonnie Dorr		bonnie@cs.umd.edu
MB Camp Dinners	Cheryl Ruffa		
MB Camp Prep	Brian Donnelly / Mike Kelly		briankdonnelly@verizon.net / mikelkelly97@gmail.com
MB Pit Crew	Mike Kelly / Brian Donnelly		briankdonnelly@verizon.net / mikelkelly97@gmail.com
MB Ticket Sales	Brenda Hoe		
Movie Night	Matt Dubbs		
Sewing (color guard, multiple)			
Uniforms - MB	Sally Kelly		
Concert / Performance Support			
Awards Night Banquet	Chris Mitchell	301-725-5574	Christine_M_Mitchell@mcpsmd.org



Reservoir High School Music

2008-2009

Program/Activity	Committee Chair	Phone	Email
Baking/Cooking			
Chaperones (multiple)			
Concert Concessions	Nikki Brown		
Concert Ticket Sales	Nikki Brown		
Concert Stage Arrangement			
Concert Stage Decoration			
Concert Program	Robert Dice	410-971-4015	rdice@jhmi.edu
Concert Recording	Greg Schuler	301-604-7397	schuler_g_d@yahoo.com
Sewing (madrigals, multiple)			
Uniforms - Concert attire	Sally Kelly		
Uniforms - Madrigals			
General Booster / Administrative Support			
Alumni Relations	Mike Kelly		
Budget Committee*			
Music CD Production	John Lee	443-745-5314	john@carter-lee.com
Handbook	Chris Mitchell	301-725-5574	Christine_M_Mitchell@mcpsmd.org
Nominating Committee*	John Lee	443-745-5314	john@carter-lee.com
Public Relations & Communications			
Scholarship Committee*			
Spirit Wear	Kathy Carver		
Volunteers	Donna Fenicle		
Webmaster	Patti Tuttle		pattituttle@verizon.net

- As of 09/02/08 – please check the Boosters website for updates.

* - By-Law required committees



V. SPRING MUSIC FESTIVAL

At the end of each year, typically in April, the Reservoir High School Music Department participates in a national-level music festival and adjudication. In past years the school has traveled to Virginia Beach, Williamsburg, Myrtle Beach, and Orlando. The purpose for these trips is to seek out the best college judges and compete with other music departments throughout the country. Bonding and growing pride in the department are by-products of this event.

GENERAL TRIP INFORMATION

- The trip is usually three nights and four days.
- Travel to and from the festival is by coach buses.
- Students can sign up for a particular bus to travel with friends.
- The students share hotel rooms, usually four to a room.
- They do have the opportunity to select their roommates.
- Male & female rooms are separated by floor or opposite ends of a hallway.
- There is at least one chaperone for every ten students.
- The chaperones are selected from the senior parents who have devoted time & energy to the music boosters over four years.
- Chaperone & director's rooms are located among the student rooms.
- Curfew is set each night depending on that night & the next day's activities.
- A room check is conducted at curfew.
- Chaperones monitor hallways & room access after curfew.
- Chaperone & hotel security work together to ensure the students' safety.
- All Howard County School rules & regulations are enforced during the trip.
- Prior to the trip, all students are required to sign a pledge to their parents & school officials concerning their conduct on the trip.
- Typically, the cost of the trip for each student has been approx. \$500.00 - \$700.00, to include transportation, registration, hotel & some meals. Several activities such as a theme park, cruise or show are normally included.
- Additional spending money for snacks, gifts, food, etc., in the amount of \$70.00 - \$90.00 is about average.
- Various fund raisers exist to enable students to help defray the cost of the trip. Some students have completely financed their trip through these efforts to include their spending money.
- All students are required to attend school the day after the trip with all assignments completed!

All parents are welcome to join us, as it is open to the public. However, separate accommodations/arrangements must be made.



VI. FUNDRAISING

Music programs are not unlike sports programs in that parental support, both physically and financially are critical to the success of the program. The music program at Reservoir HS is academically one of the top High School programs in the county and it is because of you, the parents that we are able to offer this high level of support for our students to continue to excel and achieve. The key ingredients are in place, a phenomenal teaching staff, a dedicated and skilled support staff, and a committed parent network. We continue to ask for your help as you have throughout your child's school years. The support required may be different than in the elementary days, but it is equally important and maybe even more critical as your student readies to launch their college career. Please consider volunteering your support to this worthwhile cause.

TYPES OF FUNDRAISERS

For a description of the fundraisers, refer to the section on programs and activities. There are basically 2 types of fundraisers.

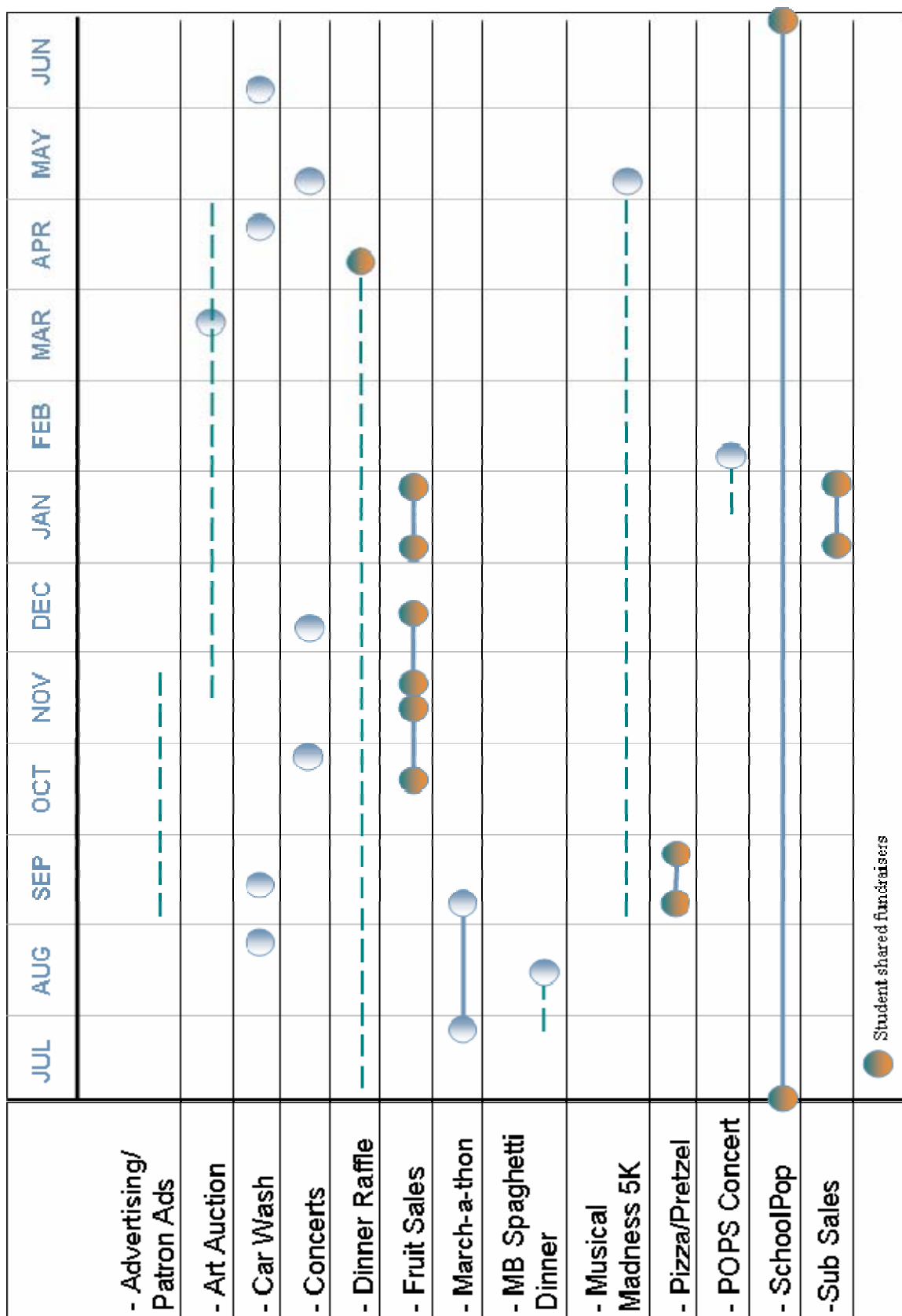
1. Fundraisers that are applied 100% to the music department needs.
 - a. Car Washes
 - b. Concert Receipts
 - c. Concert Ads
 - d. Art Auction
 - e. Musical Madness 5K race
 - f. March-a-thon
2. Fundraisers that are applied 60% to the student and 40% to the department
 - a. Fruit sales
 - b. Sub Sales
 - c. Dinner Raffle
 - d. Pizza/Pretzels
 - e. SchoolPop.com (100% student)

STUDENT FUNDRAISERS

The purpose of student fundraising is to help the student defray some of the costs associated with the music program. When a student fundraises, the profit that he/she earns from that fundraiser is entered as a **credit** next to the student's name. The credit may be used to offset trip costs. It may not be used to cover class fees or repair/replacement of uniforms. If a student does not use his/her entire credit in a given year, it will carry over to the next school year.



RHS Music Fundraisers





VII. FREQUENTLY ASKED QUESTIONS

1. Q. ~ Are there admission charges to events?

A. ~ There is an admission charge at the beginning of football games, at all marching band competitions, and for our own Winter, "Pops," and Spring no matter what time you arrive. County (not State) Solo/Ensemble **performers** are charged a fee. The costs for tickets are published in advance of the concerts.

2. Q. ~ How many music concerts are there?

A. ~ Separate Winter and Spring Concerts are held every year. Each concert is divided into two halves, which are held on separate days. The "Pops" Concert features students who perform Solo/Ensemble pieces during the first segment, which is held in the atrium where gourmet desserts and beverages are served. The second portion of this concert consists of full group performances held in the auditorium. This year a Fall Concert will feature the Orchestra, Concert Choir, Madrigals and Concert Band performing a Halloween theme.

3. Q. ~ What is the 'Music Awards Banquet'?

A. ~The 'Music Awards Banquet occurs at the end of each year before graduation. Students in the Orchestra, Choirs and Bands are recognized for their contributions to and accomplishments in the Music Department. All music students and their parents are encouraged to attend. There is no fee and there are no performances. Desserts are shared in the cafeteria before the award ceremony in the auditorium.

4. Q. ~ What is the 'Spring Trip'?

A. ~ The 'Spring Trip'/ 'Spring Music Festival' is explained in Section V of this handbook.

5. Q. ~ What are some of the events during which a student's and director's musical abilities can be assessed?

A. ~

- | | |
|---|--|
| • Marching Band Competitions | • Howard County Madrigal Adjudication & Choral Assessment |
| • Junior or Senior All State Auditions | • All Eastern Orchestra, Band, Chorus & Jazz Band |
| • Junior or Senior All State Chorus, Band | • Howard County Band & Orchestra Adjudications/Assessments |
| • Senior All State Orchestra, Jazz Band | • State Band & Choral Adjudications |
| • Howard County Solo/Ensemble Festival | • Spring Music Festival/Trip |
| • State Solo/Ensemble Festival | |

Dates can be found on the calendar in Section VIII. All are open to the public.

6. Q. ~ Does my child have to attend both concert nights if he/she is not performing on both nights?

A. – Yes! When not on stage students are in the audience supporting their classmates and helping to clean up or set up. All students stay for the entirety. Music Department students not only act appropriately as an audience, but dress up for the concert as well.



VIII. CALENDARS

Dates and times have been established from the Maryland Music Educators Association, the Howard County Board of Education and the Reservoir High School calendars. This calendar goes to print before the previous school year ends. We encourage you all to review each day and month of the calendar until the end of the year. If there is a conflict that you foresee **now**, please contact Mr. Dubbs, Mr. O'Bryan, or Dr. Knauf as soon as possible. If one appears later it is not our conflict, and we expect our students to attend to our calendar.



August 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 Marching Clinic 9:30am-12:30pm
3	4 Band Camp 9am-5pm	5 Band Camp 9am-5pm	6 Band Camp 9am-5pm	7 Band Camp 9am-5pm	8 Band Camp 9am-5pm	9
10	11 Band Camp 1-9pm Music Booster Meeting 7:30pm	12 Band Camp 1-9pm	13 Band Camp 1-9pm	14 Band Camp 1-9pm	15 Band Camp 1-5:30pm End-of-Band Camp Dinner and SHOW!!!! 6pm	16
17	18 Drumline and Color Guard Camp Time-TBA	19 Drumline and Color Guard Camp Time-TBA	20 Drumline and Color Guard Camp Time-TBA	21 Drumline and Color Guard Camp Time-TBA	22 Drumline and Color Guard Camp Time-TBA	23 Marching Band Car Wash 9am-3pm
24 31	25 First Day of School	26 Color Guard Rehearsal 6:30-8:30 pm	27	28 MB Rehearsal 6:30-9pm	29	30



September 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<i>1</i> <i>Labor Day</i> <i>Schools Closed</i>	<i>2</i> <i>ME: 2:20-3pm</i> <i>Color Guard</i> <i>Rehearsal</i> <i>6:30-8:30 pm</i>	<i>3</i>	<i>4</i> <i>O: 2:30-4:30</i> <i>MB Rehearsal</i> <i>6:30-9pm</i>	<i>5</i> <i>Mads: O's game</i> <i>Bus leaves at</i> <i>4:30pm</i>	<i>6</i>
<i>7</i>	<i>8</i>	<i>9</i> <i>CC Men: 2:20-3pm</i> <i>ME 3-3:30pm</i> <i>Color Guard</i> <i>Rehearsal</i> <i>6:30-8:30 pm</i> <i>Music Booster</i> <i>Meeting 7:30 pm</i>	<i>10</i> <i>CCWomen: 2:20-3pm</i> <i>WE: 3-3:30pm</i> <i>MB Rehearsal</i> <i>6:30-9pm</i>	<i>11</i> <i>O: 2:30-4:30pm</i> <i>Back to School</i> <i>Night 7pm</i>	<i>12</i> <i>Football Game</i> <i>RHS v.</i> <i>Centennial HS</i> <i>7pm</i>	<i>13</i> <i>Car Wash 9 am-3pm</i>
<i>14</i>	<i>15</i>	<i>16</i> <i>CC Men: 2:20-3pm</i> <i>ME 3-3:30pm</i> <i>Color Guard</i> <i>Rehearsal</i> <i>6:30-8:30 pm</i>	<i>17</i> <i>CCWomen: 2:20-3pm</i> <i>WE: 3-3:30pm</i>	<i>18</i> <i>O: 2:30-4:30pm</i> <i>MB Rehearsal</i> <i>6:30-9pm</i>	<i>19</i>	<i>20</i>
<i>21</i>	<i>22</i>	<i>23</i> <i>CC Men: 2:20-3pm</i> <i>ME 3-3:30pm</i> <i>Color Guard</i> <i>Rehearsal</i> <i>6:30-8:30pm</i>	<i>24</i> <i>CCWomen: 2:20-3pm</i> <i>WE: 3-3:30pm</i>	<i>25</i> <i>O: 2:30-4:30pm</i> <i>MB Rehearsal</i> <i>6:30-9pm</i>	<i>26</i>	<i>27</i> <i>MB USSBA</i> <i>Centennial HS</i> <i>Approx.</i> <i>10am-11pm</i>
<i>28</i>	<i>29</i> <i>Color Guard</i> <i>Rehearsal</i> <i>6:30-8:30pm</i>	<i>30</i> <i>Rosh Hashanah</i> <i>Schools Closed</i>				



October 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			<i>1</i> CC: 2:20-3:45pm WE: 3:45-4:30pm	<i>2</i> O: 2:30-4:30pm MB Rehearsal 6:30-9pm Interim Progress Reports	<i>3</i> Football Game RHS v. Oakland Mills 7pm	<i>4</i>
<i>5</i>	<i>6</i> Color Guard Rehearsal 6:30-8:30pm	<i>7</i> CC Men: 2:20-3pm ME 3-3:30pm MB Rehearsal 6:30-9pm	<i>8</i> CCWomen: 2:20-3pm WE: 3-3:30pm	<i>9</i> Yom Kippur Schools Closed	<i>10</i> Football Game RHS v. River Hill 7pm	<i>11</i> MB USSBA Westminster Approx. 10am-11pm
<i>12</i>	<i>13</i>	<i>14</i> ME: 2:20-3pm Color Guard Rehearsal 6:30-8:30 pm Music Booster Meeting 7:30pm	<i>15</i> CC: 2:20-3:45pm WE: 3:45-4:30pm	<i>16</i> O: 2:30-4:30pm MB Rehearsal 6:30-9pm	<i>17</i> MTSA Convention Schools Closed	<i>18</i> MB USSBA State Championships @ Century Approx. 10am-11pm
<i>19</i>	<i>20</i>	<i>21</i> ME: 2:20-3:00 Color Guard Rehearsal 6:30-8:30pm JB: 6:30-9pm	<i>22</i> CC: 2:20-3:45pm WE: 3:45-4:30pm	<i>23</i> O: 2:30-4:30 MB Rehearsal 6:30-9pm	<i>24</i>	<i>25</i> Homecoming RHS v. Mt. Hebron 1pm Parade in AM
<i>26</i>	<i>27</i> Fall Concert Dress Rehearsal 6-9pm	<i>28</i> ME: 2:20-3:00 Color Guard Rehearsal 6:30-8:30pm JB: 6:30-9pm	<i>29</i> CC: 2:20-3:45pm WE: 3:45-4:30pm (if necessary) Fall Concert 7pm	<i>30</i> O: 2:30-4:30pm MB Rehearsal 6:30-9pm	<i>31</i>	



November 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Professional Development Day Schools Closed End 1st Quarter	4 General Election Day Schools Closed	5 CC: 2:20-3:45pm WE: 3:45-4:30pm MB Rehearsal 6:30-9pm	6 O: 2:30-4:30pm MB Rehearsal 6:30-9pm	7 Senior Night Football Game RHS v. Wilde Lake 7pm National Championships @ Naval Academy Time—TBA	8 National Championships @ Naval Academy Approx. 10am-11pm
9	10	11 ME: 2:20-3pm JB: 6:30-9pm Music Booster Meeting 7:30pm	12 CC: 2:20-3:45pm WE: 3:45-4:30pm	13 O: 2:30-4:30pm Marching Band Banquet 6-9pm Report Cards	14	15
16	17 American	18 ME: 2:20-3pm JB: 6:30-9pm	19 CC: 2:20-3:45pm WE: 3:45-4:30pm Education	20 O: 2:30-4:30pm Fall Musical	21 Fall Musical Week	22 Fall Musical
23 Fall Musical	24 Parent/Teacher Conferences School Closes 3 hrs. early	25 Parent/Teacher Conferences School Closes 3 hrs. early	26 Parent/Teacher Conferences Schools Closed	27 Thanksgiving Day Schools Closed	28 Thanksgiving Break Schools Closed	29
30						



December 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 <i>ME: 2:20-3pm JB: 6:30-9pm</i>	3 <i>CC: 2:20-3:45pm WE: 3:45-4:30pm</i>	4 <i>O: 2:30-4:30pm CB Rehearsal 7-9pm</i>	5	6
7	8 <i>JB: 6:30-9pm</i>	9 <i>ME: 2:20-3pm PE and CB Dress Rehearsal 7-9pm Music Booster Meeting 7:30pm</i>	10 <i>O & CC Dress Rehearsal O: 2:30- 4:30pm CC: 6-9pm</i>	11 <i>O: 2:30-4:30pm</i>	12 Winter Concert Part I (CB, PE, CC, O)	13
14	15 <i>JB + SB Dress Rehearsal JB: 5- 6:45pm SB: 7:15- 9:30pm Interim Progress Reports</i>	16 <i>ME: 2:20-3pm M, MC, WC Dress Rehearsal 2-5pm JB: 6:30-9pm</i>	17 Winter Concert Part 2 (SB, JB, M, WE, ME)	18 <i>Winter Concert Snow Date Dance Winter Concert (Main Gym)</i>	19	20
21	22 <i>Winter Break Schools Closed</i>	23 <i>Winter Break Schools Closed</i>	24 <i>Winter Break Schools Closed</i>	25 <i>Christmas Day Winter Break Schools Closed</i>	26 <i>Winter Break Schools Closed</i>	27
28	29 <i>Winter Break Schools Closed</i>	30 <i>Winter Break Schools Closed</i>	31 <i>Winter Break Schools Closed</i>			



January 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 <i>New Year's Day Winter Break Schools Closed</i>	2 <i>Winter Break Schools Closed</i>	3
4	5	6 <i>CC Men: 2:20-3pm ME 3:00-3:30pm JB: 6:30-9pm</i>	7 <i>CC Women: 2:20-3pm WE: 3:00-3:30pm</i>	8 <i>O: 2:30-4:30pm</i>	9	10
11	12 <i>Music Booster Meeting 7:30pm</i>	13 <i>CC Men: 2:20-3pm ME 3:00-3:30pm JB: 6:30-9pm</i>	14 <i>CC Women: 2:20-3pm WE: 3:00-3:30pm Art Department Coffee House (Atrium)</i>	15 <i>O: 2:30-4:30pm</i>	16	17
18	19 <i>Martin Luther King Day Schools Closed</i>	20 <i>Midterms</i>	21 <i>Midterms Schools Close 3 hours early</i>	22 <i>Midterms Schools Close 3 hours early</i>	23 <i>Midterms Schools Close 3 hours early End 2nd Quarter</i>	24
25	26 <i>Professional Work Day Schools Closed For Students</i>	27 <i>ME: 2:20-3pm JB: 6:30-9pm</i>	28 <i>CC: 2:20-3:45pm WE: 3:45-4:30pm</i>	29 <i>O: 2:30-4:30pm CB Dress Rehearsal 7-9pm</i>	30 <i>Sub sale Prep</i>	31 <i>Sub Sale</i>



February 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 <i>Super Bowl</i>	2	3 <i>ME: 2:20-3pm JB: 6:30-9pm</i>	4 <i>CC: 2:20-3:45pm WE: 3:45-4:30pm</i>	5 <i>O: 2:30-4:30pm</i>	6 <i>Pops Concert 6-10pm</i>	7
			<i>Report Cards</i>			
8	9 <i>Music Booster Meeting 7:30pm</i>	10 <i>CC Men: 2:20-3pm ME 3:00-3:30pm JB: 6:30-9pm</i>	11 <i>CCWomen: 2:20-3pm WE: 3:00-3:30pm</i>	12 <i>O: 2:30-4:30pm</i>	13	14
15	16 <i>President's Day Schools Closed</i>	17 <i>CC Men: 2:20-3pm ME 3:00-3:30pm JB: 6:30-9pm</i>	18 <i>CCWomen: 2:20-3pm WE: 3:00-3:30pm</i>	19 <i>O: 2:30-4:30pm</i>	20	21
22	23	24 <i>Madrigals Festival ME: 2:20-3pm JB: 6:30-9pm</i>	25 <i>CCWomen: 2:20-3pm WE: 3:00-3:30pm</i>	26 <i>P/T Conferences HS Professional Development Schools Close 3 hours early</i>	27 <i>P/T Conferences Schools Closed For Students</i>	28



March 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 <i>ME: 2:20-3pm JB: 6:30-9pm</i>	4 <i>CC: 2:20-3:45pm WE: 3:45-4:30pm</i>	5 <i>O: 2:30-4:30pm</i>	6 <i>Interim Progress Reports</i>	7
8	9 <i>Music Booster Meeting 7:30pm</i>	10 <i>ME: 2:20-3pm JB: 6:30-9pm</i>	11 <i>CC: 2:20-3:45pm WE: 3:45-4:30pm</i>	12 <i>O: 2:30-4:30pm</i>	13 <i>Band Adjudication Festival</i>	14 <i>Band Adjudication Festival</i>
15	16	17 <i>ME: 2:20-3pm JB: 6:30-9pm</i>	18 <i>CC: 2:20-3:45pm WE: 3:45-4:30pm</i>	19 <i>O: 2:30-4:30pm</i>	20 <i>Art Auction 6pm Preview 7pm Auction</i>	21
22	23 <i>CC Dress Rehearsal 6-9pm</i>	24 <i>ME: 2:20-3pm JB: 6:30-9pm</i>	25 <i>Choral Adjudication Festival</i>	26 <i>O: 2:30-4:30pm (Choral Adjudication Festival-optional date)</i>	27	28
29	30 <i>Orchestra Adjudication Festival</i>	31 <i>CC Men: 2:20-3pm ME 3:00-3:30pm JB: 6:30-9pm</i>				



April 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 <i>CCWomen: 2:20-3pm</i> <i>WE: 3:00-3:30pm</i> <i>Tentative Spring Trip TBD</i>	2 <i>O: 2:30-4:30pm</i> <i>Tentative Spring Trip TBD</i>	3 <i>End 3rd Quarter School Close 3 hours early</i> <i>Tentative Spring Trip TBD</i>	4 <i>Tentative Spring Trip TBD</i>
5 <i>Tentative Spring Trip TBD</i>	6 <i>Spring Break Schools Closed</i> <i>Tentative Spring Trip TBD</i>	7 <i>Spring Break Schools Closed</i> <i>Tentative Spring Trip TBD</i>	8 <i>Spring Break Schools Closed</i>	9 <i>Spring Break Schools Closed</i>	10 <i>Spring Break Schools Closed</i>	11
12 <i>Easter</i>	13 <i>Easter Monday Schools Closed</i>	14 <i>Passover ME: 2:20-3pm JB: 6:30-9pm</i>	15 <i>CC: 2:20-3:45pm WE: 3:45-4:30pm</i>	16 <i>O: 2:30-4:30pm</i>	17 	18
19 	20 <i>Music Booster Meeting 7:30pm (Note date change)</i>	21 <i>ME: 2:20-3pm JB: 6:30-9pm</i>	22 <i>CC: 2:20-3:45pm WE: 3:45-4:30pm</i>	23 <i>Professional Development Schools Closed For Students</i> <i>Spring Musical</i>	24 <i>Spring Musical</i>	25 <i>Spring Musical</i>
26 <i>Spring Musical</i>	27 	28 <i>ME: 2:20-3pm JB: 6:30-9pm</i>	29 <i>CC: 2:20-3:45pm WE: 3:45-4:30pm</i>	30 <i>O: 2:30-4:30pm CB Dress Rehearsal 7-9pm</i>		



May 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 <i>Music Festival hosted by RHS @ RHS</i>	2
3	4 <i>O+CC Dress Rehearsal O: 2:30- 4:30pm CC: 6-9pm</i>	5 <i>ME: 2:20-3pm Spring Concert Part 1 (CB, PE, CC, O) 7pm</i>	6 <i>Women's Choir 2:30- 4pm JB / SB Dress Rehearsal JB: 5- 6:45pm SB: 7:15- 9:30pm</i>	7 <i>Spring Concert Part 2 (SB, JB, ME, WE, M)</i>	8	9 <i>Musical Madness 5K Race</i>
10	11 <i>Music Booster Meeting 7:30pm</i>	12	13 <i>End of the Year Awards Banquet</i>	14 <i>Art Department Senior Show & NAHS Inductions Dance Spring Recital</i>	15 <i>Professional Development Schools Closed For Students PROM</i>	16
17	18 <i>HSA's</i> <i>Interim Progress Reports</i>	19 <i>HSA's</i>	20 <i>HSA's</i>	21 <i>HSA's</i>	22	23
24 31	25 <i>Memorial Day Schools Closed</i>	26	27	28	29	30



June 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 <i>Marching Band Parent/Student Meeting 7-8:30pm</i>	2	3	4	5	6
7	8 <i>Music Booster Meeting 7:30pm</i>	9	10	11 <i>HS Exams</i>	12 <i>Finals Schools Close 3 hours early</i>	13
14	15 <i>Finals Schools Close 3 hours early</i>	16 <i>Last Day of Schools!!! Finals Schools Close 3 hours early</i>	17 <i>Make Up Day #1</i>	18 <i>Make Up Day #2</i>	19 <i>Make Up Day #3</i>	20
21	22 <i>Make Up Day #4</i>	23 <i>Make Up Day #5</i>	24 <i>Make Up Day #6</i>	25	26	27
28	29	30				



IX. FORMS

The following pages contain several forms that will be useful during the course of the school year.

In order to keep the handbook intact, copies are provided to you as a separate handout. Additional copies are available on the RHS Music Booster website:

<http://rhsmusic.wikispaces.com/Forms>.



VOLUNTEER FORM

Fund Raising Activities		MB Banquet		Concert Program	
Advertising/Patron Ads		MB Camp Dinners		Concert Recording	
Art Auction		MB Camp Prep		Sewing (flags, costumes)	
Car Wash		MB Pit Crew		Uniforms - Concert attire	
Dinner Raffle		MB Ticket Sales		Uniforms - Madrigals	
Fruit Sales		Sewing (flags, costumes)		General Booster	
March-a-thon		Uniforms - MB uniforms		Alumni Relations	
MB Spaghetti Dinner		Concert/Performance		Budget Committee	
Musical Madness 5K		Awards Night Banquet		Music CD Production	
Pizza & Pretzel Sales		Baking/Cooking		Handbook	
Pops Concert		Chaperones		Nominating Committee	
Sub Sales		Concert Concessions		Public Relations/Comm.	
Ways & Means Committee		Concert Ticket Sales		Scholarship Committee	
Marching Band Support		Concert Stage Setup		Spirit Wear	
Baking/Cooking		Concert Stage Decoration		Volunteers	
Chaperones				Webmaster	

Please indicate the general areas you would be interested in supporting by checking the gray/bolded boxes. We will use these to send out emails when support is needed in those areas for an upcoming event. Feel free to check any specific areas where you have particular interest and someone will contact you. If you are interested in being a committee chairperson please contact one of the board members directly. **Remember – your support is needed!**

Name: _____

Home _____ Cell _____

_____ Yes, add my email address to the RHS Music group to receive event information.

Email: _____



PATRON ADS



RESERVOIR HIGH SCHOOL MUSIC DEPARTMENT

PATRON FORM

Your generous support of the RHS Music Department through the Patron Program will help with expenses such as concert attire, scholarships, and student recognition.

Name _____

Address _____

Phone _____

Email _____

Please enroll me in the patron club level checked below:

<input type="checkbox"/>	\$100	WHOLE NOTE CLUB As a member of the Whole Note Club, you will receive 4 tickets to each night of the Winter and Spring concerts, and will have your name listed in the concert programs with a short message of your choosing.
<input type="checkbox"/>	\$50	HALF NOTE CLUB As a member of the Half Note Club, you will receive 2 tickets to each night of the Winter and Spring concerts, and will have your name listed in the concert programs with a short message of your choosing.
<input type="checkbox"/>	\$25	QUARTER NOTE CLUB As a member of the Quarter Note Club, you will receive 1 ticket to each night of the Winter and Spring concerts, and will have your name listed in the concert programs with a short message of your choosing.
<input type="checkbox"/>	\$10	Student Supporter As a student supporter, you will receive 1 student ticket to each night of the Winter and Spring concerts, and will have your name listed in the concert programs with a short message of your choosing. (Note: limited to students K-12)

Make checks payable to RHS Music Boosters

Your message to appear in the program:



FRUIT ORDER FORM

Reservoir High School Music Boosters Fruit Sale 2008-2009

Complete and return the form
for the month you are ordering
by the order due date. Make
note of your pick up date/time.

John Lee - 301-498-5126

Mail order & payment to:
Reservoir Music Dept.
Attn: Fruit Sales
11550 Scaggsville Road
Fulton, MD 20759

Month	Order Due Date	Delivery Date
November-08	Nov 3	Nov 15
December-08	Dec 1	Dec 13
January-09	Jan 13	Jan 24

* Pick-up time is 12:00PM - 2:00PM *

Checks payable to: RHS Music Boosters

January 2009 Fruit Order Form							Customer Information	
Type of Fruit	4/5 Bushel (large)			2/5 Bushel (small)			Name:	
	Price	Qty	Total \$	Price	Qty	Total \$	Address:	
Grapefruit	\$24.00			\$15.00				
Navel Oranges	\$24.00			\$15.00				
Temples							Phone:	
Tangerines							email:	
Variety Pack								
Total Amount: \$								
Student Salesperson/Phone:							<input type="checkbox"/> Student to pick up fruit	
							<input type="checkbox"/> Customer to pick up fruit	

December 2008 Fruit Order Form							Customer Information	
Type of Fruit	4/5 Bushel (large)			2/5 Bushel (small)			Name:	
	Price	Qty	Total \$	Price	Qty	Total \$	Address:	
Grapefruit	\$24.00			\$15.00				
Navel Oranges	\$24.00			\$15.00				
Temples							Phone:	
Tangerines				\$23.00			email:	
Variety Pack				\$23.00				
Total Amount: \$								
Student Salesperson/Phone:							<input type="checkbox"/> Student to pick up fruit	
							<input type="checkbox"/> Customer to pick up fruit	

November 2008 Fruit Order Form							Customer Information	
Type of Fruit	4/5 Bushel (large)			2/5 Bushel (small)			Name:	
	Price	Qty	Total \$	Price	Qty	Total \$	Address:	
Grapefruit	\$24.00			\$15.00				
Navel Oranges	\$24.00			\$15.00				
Temples							Phone:	
Tangerines				\$23.00			email:	
Variety Pack				\$23.00				
Total Amount: \$								
Student Salesperson/Phone:							<input type="checkbox"/> Student to pick up fruit	
							<input type="checkbox"/> Customer to pick up fruit	



MEDICAL FORMS

If your student will be attending the Music Department's Spring Trip, the EMERGENCY PROCEDURE/HEALTH INFORMATION form must be completed. Please be sure to affix a copy of your insurance cards (front and back) to the bottom of this form.

The form is designed to be reviewed and updated during your student's tenure in the RHS Music Department.

If your student requires ANY medication during the Spring Trip, the Medication Form must also be completed and SIGNED BY A PHYSICIAN. This form is required for all prescription medications and over-the-counter (OTC) medications. OTC medications are optional but are highly recommended for the common ailments of pain, such as headache or cramps; mild allergic reactions, such as hayfever or sinusitis; and stomach upset or motion sickness.



Reservoir High School Music

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RESERVOIR HIGH SCHOOL MUSIC DEPARTMENT EMERGENCY PROCEDURE/HEALTH INFORMATION

STUDENT INFORMATION	
Name: _____ Birth Date: / / M <input type="checkbox"/> F <input type="checkbox"/>	
Address: _____ Home Phone: () - _____	
City: _____, MD Zip: _____ Cell Phone: () - _____	
e-Mail: _____ Expected Year of Graduation: 	
MOTHER/GUARDIAN Use info above: <input type="checkbox"/>	FATHER/GUARDIAN Use info above: <input type="checkbox"/>
Name: _____	Name: _____
Address: _____	Address: _____
City: _____, MD Zip: _____	City: _____, MD Zip: _____
Home Phone: () - _____	Home Phone: () - _____
Cell Phone: () - _____	Cell Phone: () - _____
e-Mail: _____	e-Mail: _____
IN EVENT OF MEDICAL URGENCY, PARENTS WILL BE NOTIFIED FIRST. EMERGENCIES WILL BE TAKEN TO THE CLOSEST HOSPITAL. PARENTS WILL BE CONTACTED AS SOON AS POSSIBLE. PLEASE PROVIDE AN ADDITIONAL CONTACT	
Relative/Other Party: _____ Contact Phone: () - _____	
HEALTH INFORMATION (You may discuss the contents of this form with the Trip Nurse.)	
HEALTH CONDITIONS/RECENT OPERATIONS, if any	HANDICAPPING CONDITIONS/LIMITATIONS, if any
ALLERGIES? Y / N (If yes, please describe symptoms/reaction)	MEDICATIONS (Prescription OR OTC)? Y / N If prescription or over-the-counter medications are to be taken, a WRITTEN ORDER from your physician is required on the MEDICATION FORM. This is a separate form.
DIETARY RESTRICTIONS? Y / N (please describe)	OTHER COMMENTS / INFORMATION
PHYSICIAN CONTACT INFO	
Name: _____ Office Phone: () - _____	
PERMISSION IS GRANTED FOR TREATMENT OF THE ABOVE-NAMED STUDENT BY A PHYSICIAN AND/OR HOSPITAL FOR ANY MEDICAL EMERGENCY. EVERY EFFORT WILL BE MADE TO CONTACT THE PARENT/GUARDIAN AS SOON AS POSSIBLE.	
Signature: _____	Origin Date: / /
Signature: _____	Review Date: / /
Signature: _____	Review Date: / /
Signature: _____	Review Date: / /
THE INFORMATION PROVIDED WILL BE HELD IN CONFIDENCE BUT MAY BE SHARED WITH STAFF TO MAINTAIN STUDENT SAFETY	
AFFIX COPY OF INSURANCE CARD - FRONT	AFFIX COPY OF INSURANCE CARD - BACK



CONFIDENTIAL

CONFIDENTIAL

Reservoir High School
Music Department Annual Spring Trip
Medication Form

USE THIS FORM FOR ALL MEDICATIONS (prescription or over-the-counter)

Student Last Name: _____ First: _____

Date of Birth: Grade:

Physician Name: _____

Address: _____

City/State/ZIP: _____, MD Phone:

Enter ALL medications whether prescription (Rx) or over-the-counter (OTC). Use key below for entries.

Medication	Rx or OTC	Dose	Frequency	Route	Indication(s) also "X" if As Needed
	<input type="checkbox"/> <input type="checkbox"/>				<input type="checkbox"/>
	<input type="checkbox"/> <input type="checkbox"/>				<input type="checkbox"/>
	<input type="checkbox"/> <input type="checkbox"/>				<input type="checkbox"/>
	<input type="checkbox"/> <input type="checkbox"/>				<input type="checkbox"/>
	<input type="checkbox"/> <input type="checkbox"/>				<input type="checkbox"/>
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	<input type="checkbox"/> <input type="checkbox"/>				<input type="checkbox"/>
	<input type="checkbox"/> <input type="checkbox"/>				<input type="checkbox"/>
	<input type="checkbox"/> <input type="checkbox"/>				<input type="checkbox"/>

Medication: note name and whether prescription (Rx) or over-the-counter (OTC).

Dose should be with units such as 500 mg or 30 ml rather than "Take 1"

Frequency should be listed as "every 8 hours" or "once in the morning". Do not use abbreviations such as "q8h" or "qAM".

Route: spell out, such as orally, topically, injection

FOR OTC MEDICATIONS "ACCORDING TO LABEL" is perfectly acceptable.

Indications: note for what symptoms the medication is to be given - headache, pain, stomach ache, mild allergic reaction, ADHD, low blood sugar, etc.

Physician Signature: _____

Date:

Parent Signature: _____

Date: Emergency Phone:

CONFIDENTIAL

CONFIDENTIAL



RESERVOIR HIGH SCHOOL MUSIC DEPARTMENT STATEMENT OF POLICIES

Dear Members, Parents and Guardians:

In order to maintain a high level of performance and discipline, each member must know what is expected of him/her. It is necessary for each member to adhere to the expectations listed below. Each student's participation in any Music Department function is contingent upon this policy being signed and returned to your Director. Should you have any questions, contact Mr. Dubbs and he will be happy to answer them.

Sincerely,

Reservoir High School Music Department Directors

Definitions:

Scheduled Performance - The public presentation of the Reservoir High School Music Department.

Mandatory Rehearsal - A practice session a member **MUST ATTEND** in order to participate in the next scheduled performance(s).

Suspension - To temporarily disbar a member from performing although he/she must be present.

Exclusion - To disbar a member from performing for the remainder of the current school year.

Each member shall follow ANY and ALL directives and commands by Directors, Drum Majors, director-appointed Student Leaders, Substitute Teachers, and Chaperones. Instructions are to be followed the first time given.

1. There is no food or drink allowed in the music suite unless permission is given by directors.
2. All students are responsible for proper use of practice rooms, equipment, music, uniforms, and other necessities that are property of the Howard County Public School System or Reservoir High School. Abuse or neglect will result in the loss of the individual's use of the item, disciplinary action if warranted, and that individual becoming financially responsible for repairs or, if determined un-repairable, the items replacement. Students must also receive permission to use the rooms in the music suite when it is for anything other than class.
3. The Music Department offers an "open door" policy to students. However, students are prohibited from phone or office use unless given specific permission by the directors. Failure to comply could result in disciplinary action as decided by the directors.



4. Each member is to actively schedule his/her activities so that he/she is able to attend all Reservoir High School Music Department functions that pertain to the member. The calendar is issued at the beginning of the year, so that all conflicts may be avoided. Work or transportation issues are not excuses for missing a scheduled event.
5. It is expected that Music Department members practice at home a minimum of 20 minutes a night. Furthermore, unless otherwise instructed by your Music Department Director, students should complete homework individually.
6. Attendance of a practice session prior to a scheduled performance shall be designated as MANDATORY. Absence from these mandatory practices will result in that member NOT performing in that particular scheduled performance(s). There will be NO EXCEPTIONS for any member of the Music Department.
7. Music Department directors may exercise their prerogative to call additional practice sessions for any/all performing groups. These will be held to a minimum and take place only when deemed necessary with at least 2 weeks prior notice.
8. All planned performance absences shall require parental written notice delivered to your director AT LEAST one week prior to the performance(s) to be missed.
9. Excused absence from a mandatory practice shall be for illness, family emergency, major pre-planned family events (weddings, vacations, etc.), court appearances, and only those reasons considered legitimate by the school board for regular school day absence. It is understood that if a student attends school, they are able to attend that day's after-school/evening mandatory rehearsal unless worked out with their director one week prior to event with written parental note.
10. Any student who leaves the Music Department shall have all funds in their personal account held in escrow until their graduation. As these funds have been raised for Music Department purposes, all escrow and active accounts' balances will be applied to the general Music Department Boosters expenses or a sibling's account upon the member's graduation.
11. All members shall ride with the Music Department to and from events when bus transportation is provided. An exception may be made when a member produces a parental note giving the member permission to leave after the performance in a private car. The notes MUST be presented to your director three days prior to departure from school for the Principal's approval.
12. For performances, all members must leave all personal articles that cannot properly be worn within the uniform itself on the buses, in Music Department classrooms, or in their cars. The only exception shall be at the Marching Band director's discretion for cold weather as coats may then be permitted to be worn in the football stands, but may not be worn or carried by a member as the Marching Band enters and exits the football area.
13. Band members are expected to stay in concert attire and maintain proper concert etiquette for the duration of a concert, not just the students' performance on stage.
14. For the Marching Band, during all home and away football games, each member is to stay with the entire unit in the stands with the exception of the third-quarter of play or for an emergency. NO MEMBER is to leave the ensemble without prior permission from his/her director or chaperone.



15. The Music Department has the expectation that ALL students actively participate in fundraisers. Funds earned through Music Department fundraisers can be used to subsidize any/all Music Department expense(s) (i.e. Spring Trip, Jacket, Concert Dress, Participation Fees, etc.).
16. Failure to meet required "TURN IN" times and dates will result in the lowering of your grade as well as a negative mark toward the participation of the Spring Trip. This involves uniforms, money, forms, music, permission slips, and instruments.
17. There shall be NO gum chewing during performances, practices, sectionals, or rehearsals.
18. Regardless of age, no student is to POSSESS, USE, BE UNDER THE INFLUENCE, OR IN THE PRESENCE OF DRUGS, TOBACCO OR ALCOHOL AT ANY TIME. Disregard of this policy during a Music Department function shall result in the member being held accountable in accordance with the Howard County Department of Education's Drug and Alcohol Policy.
19. The Spring Trip is viewed as a reward for hard work and dedication throughout the school year. Consequently, student behavior or lack of involvement prior to and during the Spring Trip may result in that student not being eligible for participation on that years or following years Spring Trips. Such decisions will be made by the Directors without debate. Students must also be academically eligible to participate in the spring trip in accordance with the extra-curricular/athletic eligibility policies. If students do not know the requirements of this policy, please refer to policy #10124 in the student handbook.
20. In addition to the students being in good academic standing as well as meeting the behavioral expectations, students will also be required to earn twenty (20) hours of service to the RHS Music Department. Service hours can be earned through participation in a variety of non-performance and fund-raising events including carwashes, sub-preparation day, All State Band and Orchestral auditions, etc. Students will only be able to earn up to six (6) hours per semester (Semester I – 1st and 2nd Marking Periods, Semester II – 3rd and 4th Marking Periods).
21. All Music Department students and parents are encouraged to frequently monitor the Reservoir High School Music Department Website (<http://rhsmusic.wikispaces.com>) Course Syllabi and Grading Policies, as well as the Music Department Calendar, and other important pieces of information are always available. By signing this form parents/guardians are also giving permission for students to be posted on the RHS Music Department Website.



Reservoir High School Music

2008-2009

Any failure by a member to comply with the above policies shall result in a director meeting to consider possible actions to be taken regarding his/her future Music Department participation and status. Such decision will be adhered to by all concerned parties without debate.

As a member of the Reservoir High School Music Department, I have read the policy statement regarding this department's functions and activities and agree to abide by them.

Student's PRINTED Name Student's Signature Date: ____/____/____

As a Parent/Guardian of a member in the Reservoir High School Music Department, I have read the policy statements regarding this department's functions and understand that my son/daughter is subject to all rules and regulations contained herein and agree to abide by them.

Parent/Guardian's PRINTED Name Parent/Guardian's Signature Date: ____/____/____



SENIOR VIDEO FORM

Parents of Music Department Senior:

We are preparing a video tribute to our graduating seniors. It will be presented during the Awards Banquet dinner on May 13, 2009. You can help by providing photos of your student from his/her childhood in addition to a **SENIOR PORTRAIT**. **Deadline for photos and portraits is MARCH 31, 2009!** Photos/portraits submitted after the deadline might not be included in the video presentation.

If you need help scanning in pictures, please get photos to Mr. Dubbs. Photos will be scanned and promptly returned to you.



Also, please complete the following:

Student Name: _____		Birthdate: ____/____/19____	
Street Address: _____		eMail: _____@_____	
City/ZIP: _____, MD _____		PLEASE PRINT ALL RESPONSES!! !!!	
Performing groups (Circle all that apply):			
Symphonic Band/Marching Band		Concert Band	
Jazz Band		Concert Choir	
Madrigals		Women's Ensemble/Choir	
Men's Ensemble/Choir		Orchestra	
Colorguard		Pit Band	
Schools you attended:		City, State	
Nursery School ----- _____		_____	
Elementary School ----- _____		_____	
Middle School ----- _____		_____	
High School ----- _____		_____	
Most Memorable High School Moment:			
Words of Wisdom:			
Future Plans			
School most likely to attend: _____			
Intended major: _____			
Where do you see yourself in 10 years?			

